**Highmark Transition Checklist**

* Check to make sure your providers are In-Network [here](https://www.highmarkbcbs.com/find-a-doctor/#/home).

(Select Plan Name BCBS PPO Blue)

* Review Drug Formulary to see on which tier your current medications fall [here](https://client.formularynavigator.com/Search.aspx?siteCode=8103967260).

(Select Formulary Name Highmark Comprehensive Formulary)

* Obtain any available prescription refills now through your current Aetna plan.
* If applicable, register for Mail Order through Express-Scripts. Information [here](http://services2.juniata.edu/hr/docs/MailOrderPharmacyProgram.pdf).
* Watch your mail for new Highmark ID Cards. Present new ID cards to all your medical providers and facilities.
* Create an account on Highmark Member Website to check the status of your claim, access Explanation of Benefits (EOBs), request ID cards, etc. Information [here](https://www.juniata.edu/offices/human-resources/benefits/Highmark%20Member%20Portal%20Registration.pdf).
* Review HR Open Enrollment Website for other Highmark resources available to you [here](https://www.juniata.edu/offices/human-resources/benefits/open-enrollment.php).